



## Divine Touch Coordination Package

**\$1,999**

You took care of booking all your vendors, now rest & let us put all the final touches together for your big day as we join you in the final stretch! 90 days before the day of your wedding we will come in & tie up all the loose ends!

We make sure you are able to enjoy the memory of going from "me" to "we".

Your lead coordinator & event assistant will be there for 8 hours on the day of your wedding to ensure everything runs as smoothly as possible. But that is not all, in order to make sure everything is covered, we will also review vendor contracts & final details, perform vendor confirmations, & tighten up your timeline!

### Package Includes:

- Venue contract review to ensure all policies are followed and understood
- Wedding day timeline creation
- Vendor detail confirmations
- 60-day meeting to go over all the details & make any recommendations
- 30-day meeting to finalize all wedding details
- Rehearsal collaboration and creation
- 1-hr rehearsal attendance and management
- One lead coordinator for 8 hours
- One event assistant for 8 hours
- Timeline supervision
- Secure all cards and gifts
- Secure keepsake items



A GENESIS MASTER OF EVENTS COMPANY



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